

Application: Brooklyn Prospect Charter School - CSD 13

Ashley Platt - aplatt@prospectschools.org
Annual Reports

Summary

ID: 0000000243

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed Aug 26 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BROOKLYN PROSPECT CHARTER SCHOOL-CSD 13 331300861077

a1. Popular School Name

Brooklyn Prospect Downtown Elementary School; Brooklyn Prospect Clinton Hill Middle School

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

CSD #13 - BROOKLYN

d. DATE OF INITIAL CHARTER

6/2014

e. DATE FIRST OPENED FOR INSTRUCTION

6/2016

h. SCHOOL WEB ADDRESS (URL)

<https://www.brooklynprospect.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

720

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

628

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Prospect Schools
PHYSICAL STREET ADDRESS	355 Bridge Street
CITY	Brooklyn
STATE	New York
ZIP CODE	11201
EMAIL ADDRESS	
CONTACT PERSON NAME	Ashley Platt

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	Yes, 2 sites
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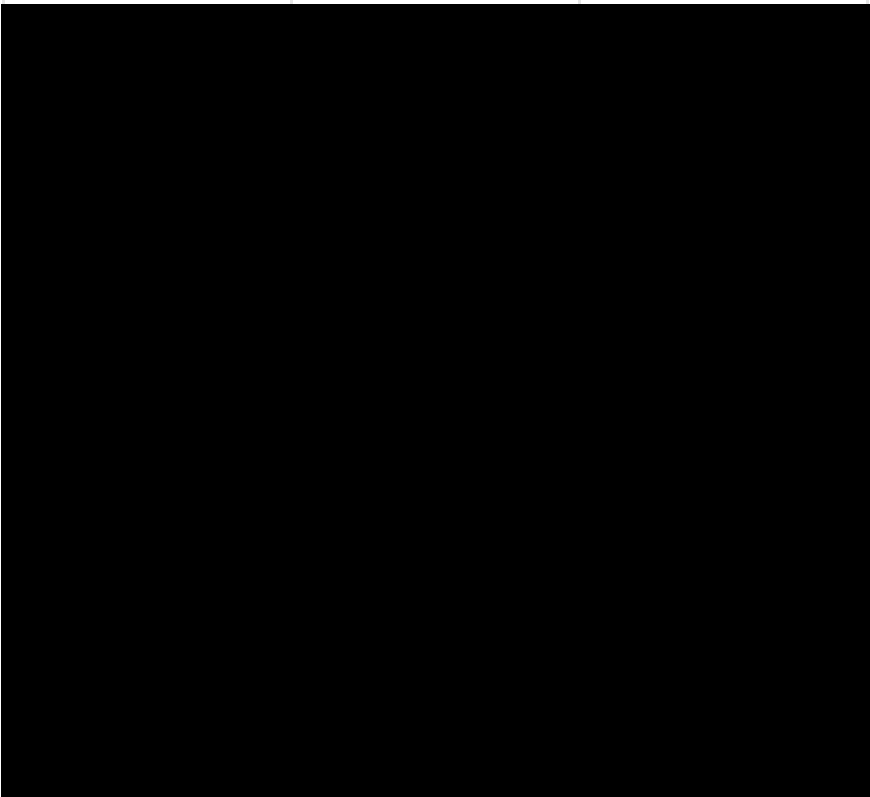
School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	80 Willoughby Street Brooklyn, NY 11201	718-722-7634	NYC CSD 13	K-5	K-5

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Folake Akinola-Pinard			
Operational Leader	Andrea Khan			
Compliance Contact	Ashley Platt			
Complaint Contact	Folake Akinola-Pinard			
DASA Coordinator	Jenna Talesnick			
Phone Contact for After Hours Emergencies	Folake Akinola-Pinard			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[CofO-80Willoughby.pdf](#)

Filename: CofO-80Willoughby.pdf **Size:** 459.6 kB

Site 1 Fire Inspection Report

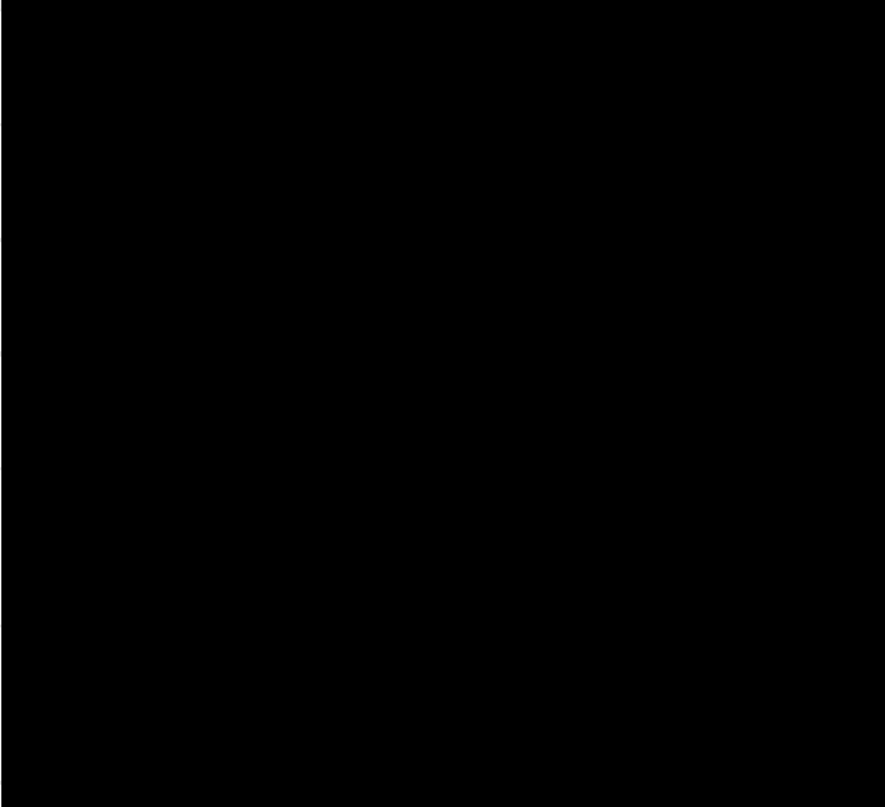
School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1100 Fulton Street Brooklyn, NY 11238	718-783-1570	NYC CSD 13	6-8	6-8

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jackie DeLuca			
Operational Leader	Courtney Sakamoto			
Compliance Contact	Ashley Platt			
Complaint Contact	Jackie DeLuca			
DASA Coordinator	Jessica Ruperto Rivera			
Phone Contact for After Hours Emergencies	Jackie DeLuca			

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 2 Certificate of Occupancy (COO)

[190411-CertOfOccupancy.pdf](#)

Filename: 190411-CertOfOccupancy.pdf **Size:** 675.0 kB

Site 2 Fire Inspection Report

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
		In 2019-20, the		

1	Change in admissions/enrollment policy	Board enacted a material change to the enrollment policy, increasing the socioeconomically disadvantaged (SED) set-aside (in-district and out-of district) from 45% to 50% for intake/lottery grades (Kindergarten, 6th).		
2	Change in discipline or code of conduct policy	The 2019 BPCS Policy Handbook was revised to include updated content in these sections: Discipline Policy Dignity for All Students Act Levelled Disciplinary Infractions Bullying, Bias and Harassment Behavior Interventions, Tracking and Communication In general, the changes reflected our network shift towards restorative justice alternatives to punitive discipline; emphasis on DASA interventions that promote inclusion and safety; alignment with		

		NYC DOE's updated disciplinary levels; increased focus on behavior supports for struggling students.		
3				
4				
5				

More revisions to add?

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.


Name	Ashley Platt
Position	Director of Network Operations
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**


Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 31 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 26 2020

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

BROOKLYN PROSPECT CHARTER SCHOOL-CSD 13 331300861077

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000083987>

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 26 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Rohan Gopaldas Trustee Financial Disclosure Form

Filename: Rohan Gopaldas Trustee Financial Discl CrTFDWq.pdf **Size:** 322.9 kB

Ahmed Haque Trustee Financial Disclosure Form

Filename: Ahmed Haque Trustee Financial Discosu zJMrmMF.pdf **Size:** 386.7 kB

Gravelle Pierre Trustee Financial Disclosure Form

Filename: Gravelle Pierre Trustee Financial Disc zY1tT5l.pdf **Size:** 65.7 kB

David von Spreckelsen Trustee Financial Disclosure

Filename: David von Spreckelsen Trustee Financia gxwIWN0.pdf **Size:** 66.8 kB

Sam Koch Trustee Financial Disclosure Form

Filename: Sam Koch Trustee Financial Disclosure c1tUTMu.pdf **Size:** 322.7 kB

Sara Keenan Trustee Financial Disclosure Form

Filename: Sara Keenan Trustee Financial Discosu 5NLBXmp.pdf **Size:** 316.7 kB

Christine Burke Trustee Financial Disclosure Form

Filename: Christine Burke Trustee Financial Disc NrUIL4Q.pdf **Size:** 2.9 MB

[Jilian Gersten Trustee Financial Disclosure](#)

Filename: Jillian Gersten Trustee Financial Discl JBLIA4Z.pdf **Size:** 5.7 MB

[Jill Inbar Trustee Financial Disclosure Form](#)

Filename: Jill Inbar Trustee Financial Disclosur aFDJKVo.pdf **Size:** 2.1 MB

Entry 8 BOT Membership Table

Completed Aug 26 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

BROOKLYN PROSPECT CHARTER SCHOOL-CSD 13 331300861077

1. 2019-2020 Board Member Information (Enter info for each BOT member)

Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020

1		Treasurer	Executive ; Academic Oversight ; Audit & Finance (Chair)	Yes	3	07/01/2018	06/30/2021	12
2		Parent Rep	N/A	Yes	2	07/01/2019	06/30/2020	12
3		Trustee/Member	N/A	Yes	1	02/01/2019	09/24/2019	5 or less
4		Chair	Executive (Chair); Academic Oversight ; Audit & Finance; Facilities; Governance	Yes	2	07/01/2018	06/30/2021	12
5		Trustee/Member	Academic Oversight (Chair)	Yes	1	10/02/2019	10/02/2022	12
6		Trustee/Member	Academic Oversight	Yes	1	01/13/2020	01/13/2023	12
7		Trustee/M	Executive ;	Yes	3	07/01/20	06/30/20	12

		ember	Governance (Chair)			18	21	
8		Secretary	Audit & Finance	Yes	1	06/30/2019	06/30/2022	12
9		Trustee/Member	Executive ; Facilities (Chair)	Yes	3	07/01/2018	06/30/2020	

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	2
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	8

3. Number of Board meetings held during 2019-2020

18

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 10 Enrollment & Retention

Completed Aug 26 2020

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

BROOKLYN PROSPECT CHARTER SCHOOL-CSD 13 331300861077

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	<p>Our admissions policy provides for lottery preference for incoming families eligible for free and reduced-price lunch.</p> <p>Recruitment occurred throughout neighborhoods surrounding the schools and in the local district that have high percentages of families receiving free and reduced-price lunch.</p> <p>Updated our website based on community input, questions, and feedback to be more user-friendly. School policy provides subsidy for F/R families for extracurriculars as needed.</p>	<p>Our admissions policy provides for lottery preference for families eligible for free and reduced-price lunch. We will set aside 50% of our open seats for economically disadvantaged applicants.</p> <p>Recruitment will occur throughout neighborhoods surrounding the schools and in the local district that have high percentages of families receiving free and reduced-price lunch.</p> <p>We have updated our website based on community input, questions, and feedback to be more user-friendly. School policy provides subsidy for F/R families for extracurriculars as needed.</p>
	Our application is available in	Our application is available in multiple languages (English and

English Language Learners/Multilingual Learners	multiple languages (English, Mandarin and Spanish) Spanish translation is offered at our admissions information sessions. Brochures are distributed in Spanish and English. We provide outreach by multi-lingual staff and in immigrant communities. Advertising and school materials and communications are translated frequently, as needed. Admissions policy includes preferences for transient students who are new to NYC and qualify as ELLs.	Spanish). Spanish translation is offered at our admissions information sessions. Mandarin translation is provided, as needed, by staff. Brochures are distributed in Spanish and English. We provide outreach by multi-lingual staff and in immigrant communities. Advertising and school materials and communications are translated frequently, as needed. Admissions policy includes preferences for transient students who are new to NYC and qualify as ELLs.
Students with Disabilities	Admissions information sessions are held, including a presentation on our robust Special Education program and Collaborative Team Teaching model. We have a full special education department ('Student Support Services') which is advertised on our website, along with team bios. Our percentage of students with IEPs is larger than that of the district average and has grown based primarily on word of mouth and the quality of our program.	Admissions information sessions are held, including a presentation on our robust Special Education program and Collaborative Team Teaching model. We have a full special education department ('Student Support Services') which is advertised on our website, along with team bios. Our percentage of students with IEPs is larger than that of the district average and has grown based primarily on word of mouth and the quality of our program.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	Brooklyn Prospect has hired a staff member dedicated to recruitment and support of FRPL families. This staff member is charged with ensuring that the	Brooklyn Prospect has a staff member dedicated to recruitment and support of FRPL families. This staff member is charged with ensuring that the

Economically Disadvantaged	families are supported once the student is enrolled. We have provided outreach by multi-lingual staff and in immigrant communities. Funding is available on a needs basis for field trips, and other programs that have fees.	families are supported once the student is enrolled. We have provided outreach by multi-lingual staff and in immigrant communities. Funding is available on a needs basis for field trips, after-school programming, and other programs that have fees.
English Language Learners/Multilingual Learners	Multiple language translations on our school communications and outreach by multi-lingual staff in immigrant communities. A full time ELL specialist is on staff to work with teachers and families. Recruitment of staff dedicated to supporting ELL families by ensuring that the families are supported once the student is enrolled.	Multiple language translations on our school communications and outreach by multi-lingual staff in immigrant communities. A full time ELL specialist is on staff to work with teachers and families. Recruitment of staff dedicated to supporting ELL families by ensuring that the families are supported once the student is enrolled.
Students with Disabilities	We have a full special education department ('Student Support Services') which is advertised on our website, along with team bios. Our percentage of students with IEPs has grown based primarily on word of mouth and the quality of our program.	We have a full special education department ('Student Support Services') which is centralized across our organization and readily available on our website. Further, we offer a range of i services, including ICT, SETSS, and 12:1 programming. Our percentage of students with IEPs has grown based primarily on word of mouth and the quality of our program.

Entry 14 School Calendar

Completed Aug 26 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time

but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[Prospect Schools Calendar of Important Dates 2020-2021 DRAFT \(2\)](#)

Filename: Prospect Schools Calendar of Important 0RceXsp.pdf **Size:** 190.0 kB

Entry 16 COVID 19 Related Information

Completed Aug 26 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Brooklyn Prospect Charter School - CSD 13

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	658	489	500

Table 2: 2019-2020 Assessments and Grade Participation

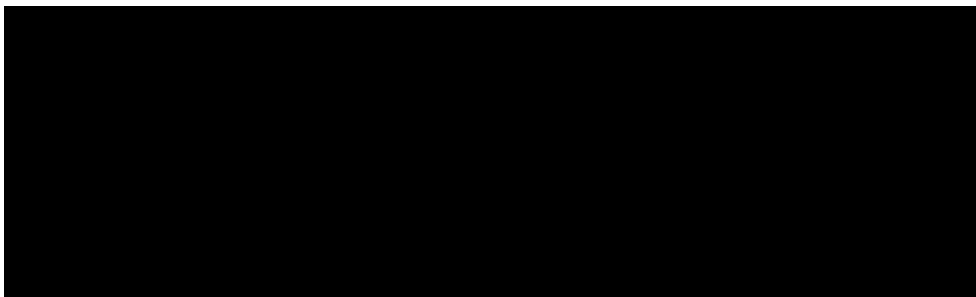
If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	

[illegible]

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Prospect Schools
2. Trustee's name (print): Rohan P. Gopaldas
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): N/A



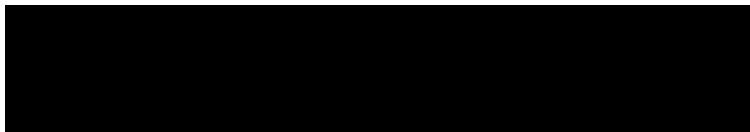
8. Is Trustee an employee of the education corporation? **No**. If you checked yes, please provide a description of the position you hold, your salary and your start date.
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee

proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



Signature

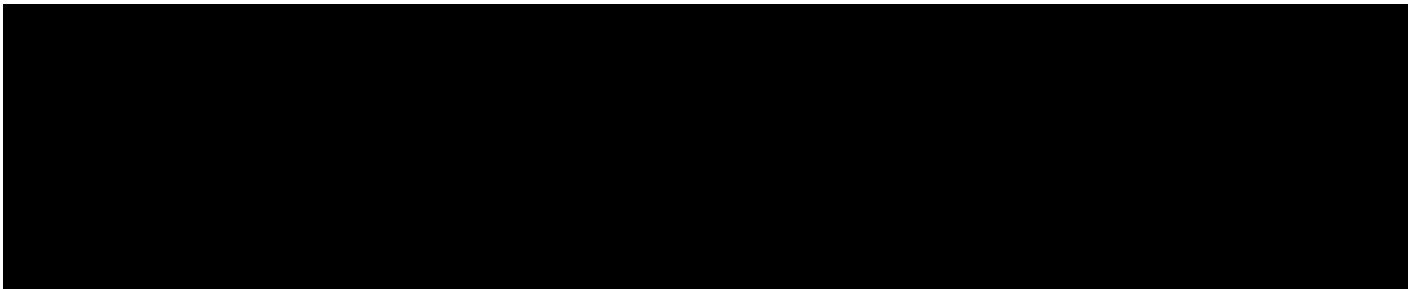
July 22, 2020

Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Brooklyn Prospect Charter School
2. Trustee's name (print): Ahmed Faisal Haque
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____
Academic Committee Chair



8. Is Trustee an employee of the education corporation? ____Yes. XNo. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NA	None	NA	NA
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NA	None	NA	NA	NA
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



e 15, 2020

Signature

Date



Charter Schools Institute
The State University of New York

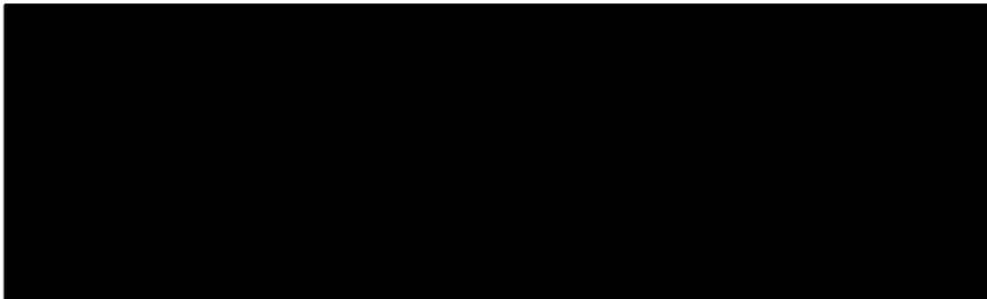
FOR INSTITUTE USE ONLY

FILING FOR SCHOOL
YEAR: _____

DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: **Brooklyn Prospect Charter School**
2. Trustee's name (print): **Gravelle Pierre**
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): **N/A**



8. Is Trustee an employee of the education corporation? ____ Yes. **X** No. If you checked yes, please provide a description of the position you hold, your salary and your start date.
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
		NONE	

10. Identify each individual, business, corporation, union association, firm, partnership, committee

proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
		None		

24 JUNE 2020

Date



Charter Schools Institute
The State University of New York

FOR INSTITUTE USE ONLY

FILING FOR SCHOOL
YEAR: _____

DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: BROOKLYN PROSPECT CHARTER SCHOOL
2. Trustee's name (print): DAVID VON SPRECKEISEN
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

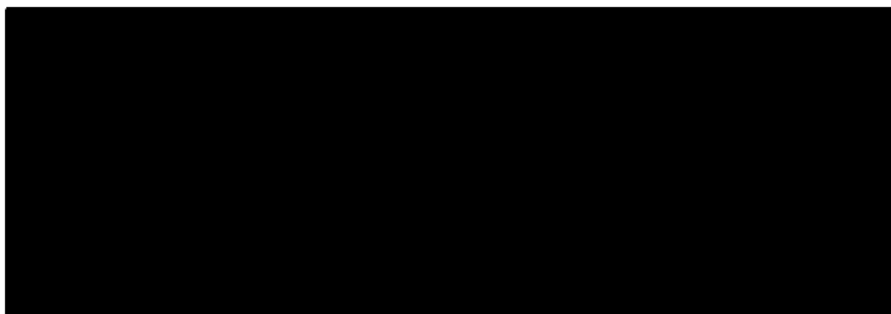
8. Is Trustee an employee of the education corporation? ____ Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>NONE</u>	<u>NONE</u>	
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
	None			
Please write "None" if applicable. Do not leave this space blank.				

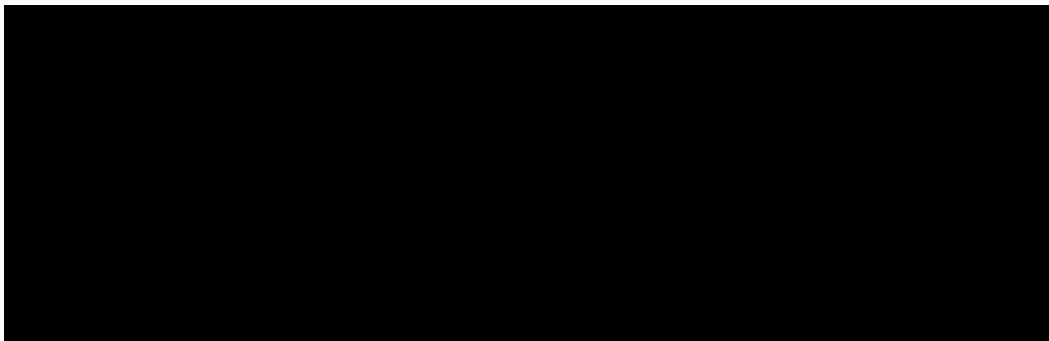


7/12/20

ate

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Brooklyn Prospect Charter School
2. Trustee's name (print): Sam Koch
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Chair, Governance Committee



8. Is Trustee an employee of the education corporation? ____Yes. **X** No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
		NONE .	

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<i>NONE.</i>				

7/15/2020
Date



FOR INSTITUTE USE ONLY

FILING FOR SCHOOL
YEAR: _____

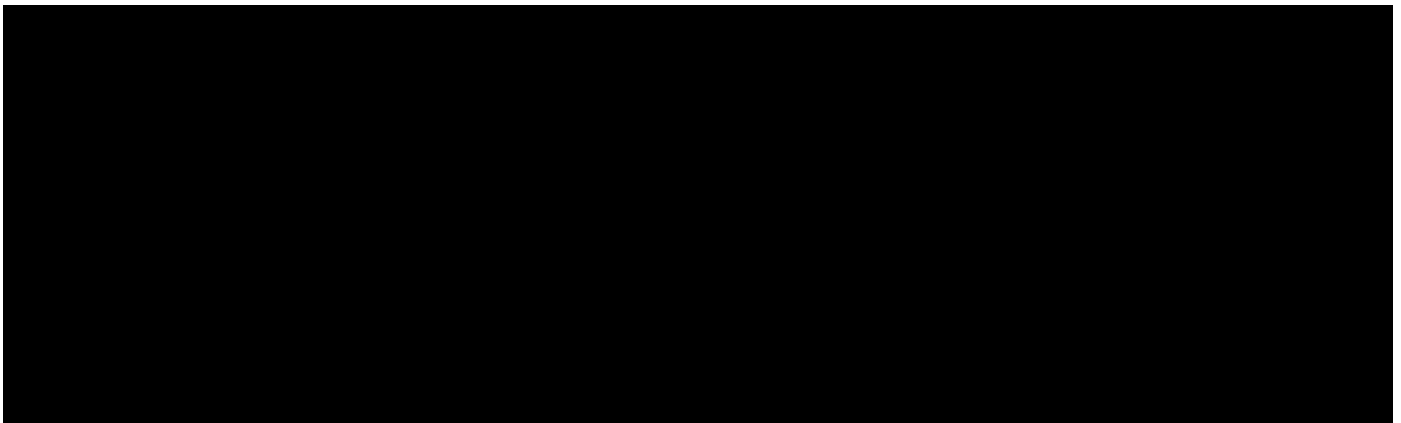
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name _____ of _____ education _____ corporation: Brooklyn Prospect

2. Trustee's name (print): Sara Keenan _____

3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Secretary -starting in
July 2020 _____



8. Is Trustee an employee of the education corporation? ____Yes. __X__No. If you checked yes,
please provide a description of the position you hold, your salary and your start date.

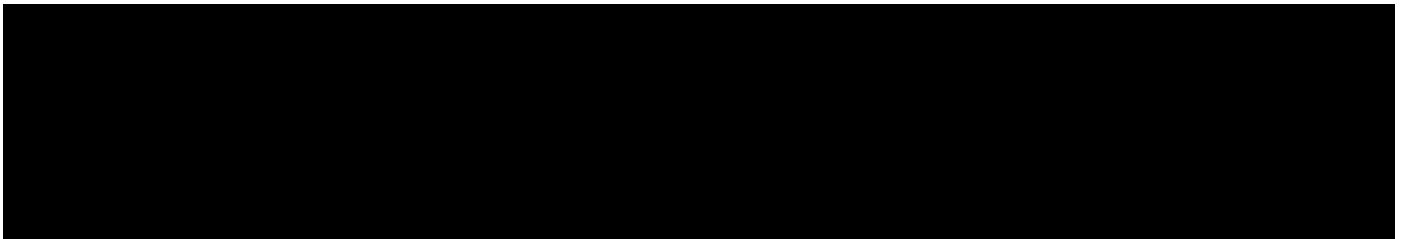
9. Identify each interest/transaction (and provide the requested information) that you or any of
your immediate family members have held or engaged in with the education corporation during
the prior school year. If there has been no such financial interest or transaction, please *write*
"None." Please note that if you answered yes to Question 8, you need not disclose again your
employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))

<i>None.</i>			
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10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<i>None</i>				



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

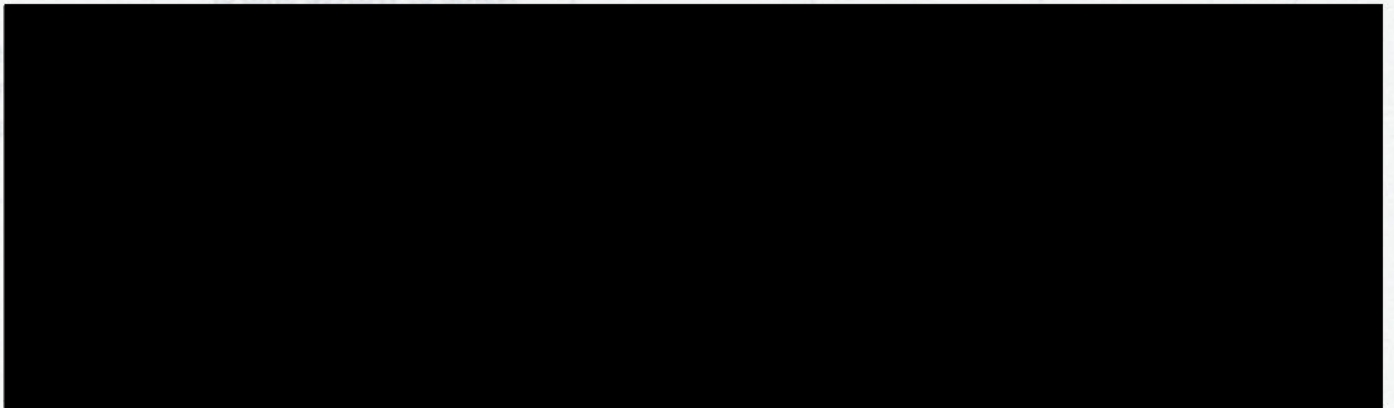
Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				

7/14/20
Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: BROOKLYN PROSPECT CHARTER SCHOOL
2. Trustee's name (print): CHRISTINE C BURKE
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

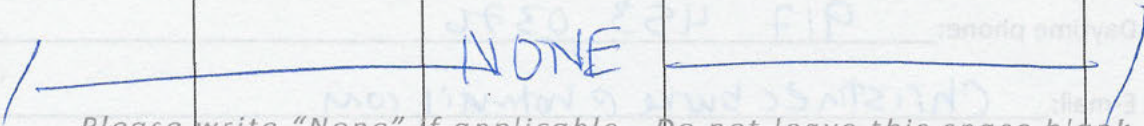


8. Is Trustee an employee of the education corporation? ____ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
/	<u>NONE</u>		/
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<div style="text-align: center;">  <p>Please write "None" if applicable. Do not leave this space blank.</p> </div>				

21 June 2020
Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: BROOKLYN PROSPECT / PROSPECT SCHOOLS
2. Trustee's name (print): JULIAN CATAN GERSTEN
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

8. Is Trustee an employee of the education corporation? ____ Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.
- _____

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<u>Q3/11/12</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
N	None	N	E	N/A



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: BROOKLYN PROSPECT CHARTER SCHOOL
2. Trustee's name (print): JILL INBAR
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):



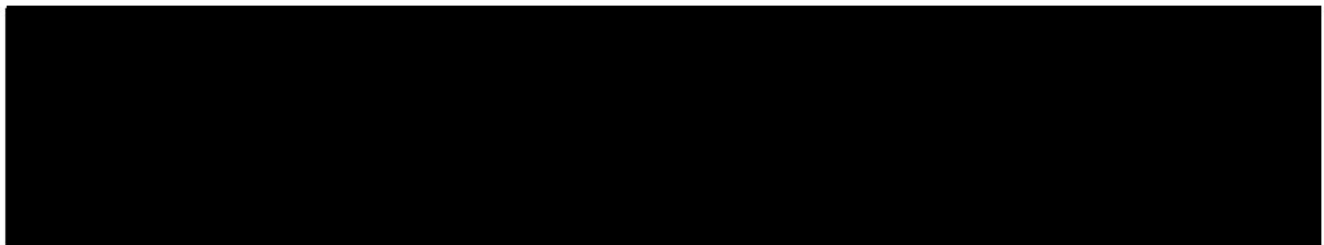
8. Is Trustee an employee of the education corporation? ____ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE
Please write "None" if applicable. Do not leave this space blank.				





2020-2021 CALENDAR OF IMPORTANT DATES - DRAFT AS OF July 16, 2020

182 instructional days planned

September 8 Student Intake / Advisory*

September 10 First Day of Classes*

October 12 Indigenous Peoples' Day – NO SCHOOL. OFFICE CLOSED.

October 13 Network-led Professional Development for faculty & staff. NO STUDENTS IN ATTENDANCE.

November 3 Election Day. Professional Development for faculty & staff. NO STUDENTS IN ATTENDANCE.

November 11 Veterans Day – NO SCHOOL. OFFICE CLOSED.

November ##-27 Thanksgiving Recess – NO SCHOOL. OFFICE CLOSED.

November 30 Classes resume

December ## - January 1 Winter Recess – NO SCHOOL. OFFICE CLOSED.

January 4 Classes resume

January 18 Martin Luther King, Jr. Day – NO SCHOOL. OFFICE CLOSED.

January 25 Professional Development for faculty & staff. NO STUDENTS IN ATTENDANCE.

February 15 Presidents' Day – NO SCHOOL. OFFICE CLOSED.

February ##-## Mid-Winter Break – NO STUDENTS IN ATTENDANCE. OFFICE OPEN.

February ## Classes resume

March # Network-led Professional Development for faculty & staff. NO STUDENTS IN ATTENDANCE.

April # BPCS Admissions Lottery

April ##-## Spring Break – NO STUDENTS IN ATTENDANCE. OFFICE OPEN.

April ## Classes resume

May 31 Memorial Day – NO SCHOOL. OFFICE CLOSED.

June 3 Professional Development for faculty & staff. NO STUDENTS IN ATTENDANCE.

June 18 Juneteenth (observance of) – NO SCHOOL. OFFICE CLOSED.

June ## Last Instructional Day for High School (Regents & Finals June 15-25)

June ## LAST DAY OF SCHOOL for Elementary and Middle School Students (early dismissal*)

*see individual school calendars for details (not yet available)

In the event of any school cancellations, additional days may be added to this calendar.



Certificate of Occupancy

CO Number: 320968896F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Brooklyn	Block Number: 02016	Certificate Type: Final
	Address: 1104 FULTON STREET	Lot Number(s): 30	Effective Date: 04/10/2019
	Building Identification Number (BIN): 3393703	Building Type: New	
This building is subject to this Building Code: 2008 Code			
For zoning lot metes & bounds, please see BISWeb.			
B.	Construction classification: 1-A	(2014/2008 Code)	
	Building Occupancy Group classification: E	(2014/2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 6	Height in feet: 85	No. of dwelling units: 0
C.	Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			

Borough Commissioner

Acting

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

320968896F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	5	OG	S-2		6	ACCESSORY USES
001 001 120	100		M		6	MERCANTILE
002	235	100	A-2 A-3		3	MULTI PURPOSE ROOM
002 002 240	100		E I-4		3	SCHOOL PLAY AREA @ THE SECOND FLOOR ROOF TERRACE, TOTAL 100 PERSONS.
003 003 140	100		E		3	SCHOOL
004 004 140	100		E		3	SCHOOL
005 005 140	100		E		3	SCHOOL
006	299	100	A-2 A-3		3	MULTI PURPOSE ROOM
006	140	100	E		3	SCHOOL
RO F		100	E		3	STAIR AND ELEVATOR BULKHEAD, MECHANICAL UNITS
END OF SECTION						



Borough Commissioner



Acting

Commissioner

END OF DOCUMENT

320968896/000 4/10/2019 3:06:41 PM

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF **BROOKLYN**, CITY OF NEW YORK

p.m.

No.

Date **Oct 22 1946**

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building—premises located at
374/382 Bridge Street, Southwest Corner of
Willoughby Avenue.

Block **152** Lot **53**

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

~~NEW~~ Alt. No.— **ALT. 1896/46** Construction classification— **FIREPROOF**

Occupancy classification— **COMMERCIAL HIGH / SCHOOL (GIRLS')** Height **10** stories **130** feet.

Date of completion— **PLUMB. 10/3/46** Located in **UNRESTRICTED** Use District.

SB 10/22/46 Area _____ Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
THIRD	60	-	194	194	Faculty Room, Three (3) Class Rooms, Physic Lab.
FOURTH	60	-	194	194	Faculty Room, Three (3) Class Rooms, Typewriting Room.
FIFTH	60	-	194	194	Faculty Room, Three (3) Class Rooms, Art Room.
SIXTH	60	-	194	194	Faculty Room, Three (3) Class Rooms, Typewriting Room.
SEVENTH	60	-	194	194	Faculty Room, Three (3) Class Rooms, Typewriting Room.
EIGHTH	60	-	194	194	Faculty Room, Three (3) Class Rooms, Typewriting Room.
NINTH	60	-	194	194	Faculty Room, Three (3) Class Rooms, Typewriting Room.
TENTH	60	-	194	194	Faculty Room, Typewriting Room, Two (2) Class Rooms and Music Room.
TOTAL:		HIGH SCHOOL.			
TEMPORARY		SIXTY (60) DAYS			
EXPIRES		DECEMBER 22, 1946.			

**NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT**

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side; and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.