

Job Description

Position: Founding High School Principal

About the Position:

This is a unique opportunity to lead and grow Brooklyn Prospect Charter School's already highly successful program. A public charter school in its third year of operation, located in Brooklyn's Community School District 15, BPCS opened in September 2009 with 100 sixth grade students and will continue to grow over the next four years to serve 700 students in grades 6-12. BPCS middle school has outstanding test scores, strong enrollment, received an A on its DOE progress report and is a candidate school for International Baccalaureate accreditation.

Our Mission: Serving grades six through twelve, Brooklyn Prospect pairs students with excellent teachers in a college preparatory environment using the pillars of the International Baccalaureate program. We prepare students for success as global citizens and help students develop the love of learning that provides the foundation for personal and professional success.

Brooklyn Prospect is committed to:

- Focusing on each student's academic and personal success
- Teaching the skills and habits of mind necessary for success in the global community
- Recruiting, training and retaining excellent teachers
- Reflecting the diversity of Brooklyn's neighborhoods

The ideal candidate will be fully dedicated to the mission of Brooklyn Prospect, and be committed to keeping the academic and personal success of our students as a core focus.

The high school principal ("Principal") is the instructional leader of the Brooklyn Prospect Charter High School. Working under the direction of the Executive Director, the Principal implements the instructional vision of the high school. The Principal reports directly to the Executive Director. S/he oversees the day-to-day activities of the educational program and is the first contact for teachers and parents. The Principal, in consultation with the Executive Director, is responsible for the hiring, training and evaluation of faculty. Evaluation of the effectiveness of the Principal's work is done by the Executive Director.

Specific duties of the Principal include:

- Overseeing, training and evaluating of the teachers, teaching apprentices and department heads
- Leading curriculum development
- Designing and implementing an effective, ongoing professional development program.
- Setting and enforcing the high school discipline code
- Serving as one of the primary contacts for parents and families of Brooklyn Prospect Charter School students
- Managing the classroom budgets
- Fostering a collaborative professional environment where faculty members are treated with the highest levels of professional respect
- Establishing a school culture where faculty are empowered in school wide decision making in the areas of their professional expertise
- Serving on school leadership team

- Leading the program design of the high school

Candidate Requirements:

- Significant teaching experience on the high school level
- Previous administrative experience
- Master's degree
- Collaborative spirit and skill
- Excellent communication skills
- Strong work ethic
- Ability to adapt in a dynamic environment
- Must enjoy working with very talented and dedicated colleagues

Compensation:

- Commensurate with experience

To Apply

Interested candidates should email a resume and cover letter, including how you learned about the position, to hsprincipal@brooklynprospect.org with "Founding High School Principal" in the subject headline. Applications will be reviewed as received. However, due to the high volume of applications, we will only be able to notify those who meet our selection criteria.

Brooklyn Prospect is an equal opportunity employer and welcomes candidates of diverse backgrounds.

