

How our Admissions Lottery will work:

By April 1, any student/family who wishes to be considered for admission must submit a completed application, declaring his/her district of residency. Prior to our April 4 lottery, we will notify any applicant whose school district of residence, as declared on his/her application, differs from our determination. If our determination appears incorrect, applicant must deliver a written reply to us (see contact details below) before end of the day, April 3rd. *Following our April 4 lottery, admitted students will be required to provide us with proof of residency*.*

All rising sixth, seventh, eighth, and ninth (current fifth, sixth, seventh and eighth) grade students' applications, received by 5:00pm on April 1, 2011 will be entered into our April 4th lottery drawing.

PROOF OF DISTRICT RESIDENCY, Accepted Documents- ANY ONE OF THE BELOW IS ACCEPTABLE:

- A **residential utility bill** (gas or electric) in the resident's name issued by National Grid, Con Edison or the Long Island Power Authority
- **Document on letterhead from federal, state or city agency** – including City Housing Authority or the Human Resources Administration – **which states home address**. *All must be valid within 60 days of submission to us.*
- An **original lease** agreement, deed or mortgage statement for the residence (*of any date*).
- A current **property tax bill** for the residence or a water bill for the residence which *must cover the time period including date of application submission*
- A **water bill** for the residence *valid within the last six months*

IF SUBLETTING OR RESIDING IN A HOME WHERE THE PARENT IS NOT A LEASE-HOLDER: You must provide a notarized "Address Affidavit" signed by both the primary leaseholder and the parent affirming that the family is residing in this home, **and submit one of the forms of proof above that shows the leaseholder's name.**

***IF STUDENT IS HOMELESS:** He/she will be considered a school district 15 resident if a signed form is submitted indicating that:

- a) his/her last permanently held address is in school district 15
- b) his/her temporary housing is in school district 15.

The following are NOT acceptable forms of proof of address:

- Cable bill
- Driver's license
- Letter from an employer
- Medical or insurance card
- Phone bill

PREFERENCES OFFERED IN BROOKLYN PROSPECT LOTTERY:

1. **District Preference:** To receive this preference, students must **reside*** in school district 15. District preference for district is solely determined by where the student resides and not where the student attends elementary school. The authoritative site for determining school district is <http://gis.nyc.gov/dcp/at/f1.jsp>.

2. **Sibling Preference:** All siblings of current Brooklyn Prospect students are accepted first whenever there are seats available in the grade level.
3. **Free and Reduced Preference:** To qualify for free and reduced lunch preference, students must provide one of the following forms of proof:
 - a. S/he currently receives free or reduced lunch through New York City Department of Education (NYC DOE)
 - b. Current letter of eligibility from NYC DOE
 - c. Current letter of eligibility from the New York State Education Department

**** Failure to document preferences: Students who participate in the lottery with a preference but are unable to substantiate that preference will be placed at the end of the wait list.**

LOTTERY DRAWING:

A preliminary admissions lottery will take place for in-district students who have documented free or reduced price lunch status. The "free/reduced lottery" will commence after the April 1st registration closing date and prior to the main lottery.

The main lottery drawing will take place at noon on April 4, at the school facility, 500 Nineteenth Street, Brooklyn, NY 11215. At that time numbers will be assigned first to **District Applicants** and second to **Out-of-District Applicants**. Each applicant will be informed by email and/or by standard letter of the lottery number assigned to his or her application and seats will be offered in the following way:

6th Grade Admission:

- The first one hundred and twenty (120) applicants drawn and assigned **numbers 1-120** (preferences included) **will be immediately offered a seat** in our fall 2012 sixth grade class.
- The next batch, **numbers 120-200 will be waitlisted, and are likely to be admitted** as middle school decisions and residency confirmations are made.
- The remaining applicants, **numbers 201 and higher, will join the waitlist** for admission.

7th, 8th, and 9th Grade Admission:

- Following our lottery, 7th, 8th and 9th grade students will be admitted, based on assigned lottery number in ascending order, as seats become available in those grades.

PLEASE BE AWARE THAT SEATS ARE OFTEN OFFERED TO STUDENTS ON OUR WAITLISTS THROUGHOUT THE SUMMER AND INTO THE FOLLOWING SCHOOL YEAR.

The process of assigning lottery numbers takes place electronically at 12:00 pm. Student applicants and their families are welcome to attend.

All admissions questions or concerns please CONTACT:

EMAIL: admissions@brooklynprospect.org

POSTAL SERVICE: Brooklyn Prospect Charter School
500 Nineteenth Street
Brooklyn, NY 11215